

Dear Member Associations,

The European YWCA board is seeking invitations from member associations to host the European Regional Meeting (ERM) 2018.

### **Why Host an ERM?**

The meeting is hosted by a National Member Association. Hosting an ERM provides many opportunities for the host association and the YWCAs in the region; from re-energizing the YWCA membership within the host country, to raising the profile of the YWCA and strengthening strategic relationships with non-government organizations, business, academia and government sectors. It is also an opportunity to showcase the work and culture of the member association within the global YWCA movement.

The European YWCA Board has overall responsibility for the ERM while the host association plays a crucial role in supporting the logistics, programme, communications and help in fundraising for the meeting. The European YWCA Board will review applications for hosting the ERM against a set of criteria, which includes but is not limited to the following:

- Strong capacity, commitment and organizational abilities of the host association;
- Ability to recruit volunteers to provide support;
- Accessibility of the proposed location to the participants, including international flights, visa requirements and cost;
- Availability of meeting facilities to accommodate at least 100 participants, with sufficient breakout rooms and office space, at a reasonable rate;
- Range of accommodation and restaurants with easy access to the meeting centre and to suit all budgets;
- Other possible events occurring in the country/city that may hinder or affect ERM e.g. national elections;
- General security in the country.

If you wish more information and expressions of interest on hosting please contact the European YWCA Board via [info@europeanywca.org](mailto:info@europeanywca.org)

Yours sincerely,

European YWCA Board